

# Release 9.1 – Release Notes

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## MI-WIC Enhancements

### Email Address Field Updates

- I. Email address will be a required field on the Precertification and Family Information screens.
  - a. To be considered a valid email, it must include the @ symbol and a period.
  - b. There is a checkbox to document if there is no email address available.
- II. Email address will populate onto Precertification from the Incoming Referral Work Queue

The screenshot shows the MI-WIC Precertification screen. The 'Email Address\*' field is highlighted with a red arrow. The field contains the text 'testemail@gmail.com'. Below the field is a checkbox labeled 'No Email'. The screen also displays various other fields such as 'Family ID', 'Authorized Person Last Name\*', 'First Name\*', 'MI', 'Birth Date\*', 'Clinic\*', 'Street Address\*', 'Mailing Address\*', 'County', 'Applicant', 'Special Needs', 'Language\*', 'Migrant\*', and 'Referral Notes'.

### Referred From Field Updates

- I. "Referred From" will be a required field on the Precertification Screen.
  - a. There will be an option to select "Not Applicable"
  - b. A new Referral Notes field has been added to document any additional notes that may need to be captured

The screenshot shows the MI-WIC Precertification screen. The 'Referred From\*' field is highlighted with a red box. The field contains the text 'Not Applicable'. Below the field is a checkbox labeled 'Referral/Community Resource'. The screen also displays various other fields such as 'Family ID', 'Authorized Person Last Name\*', 'First Name\*', 'MI', 'Birth Date\*', 'Clinic\*', 'Street Address\*', 'Mailing Address\*', 'County', 'Applicant', 'Special Needs', 'Language\*', 'Migrant\*', and 'Referral Notes'.

## Family Information – Tab Reorder

- I. The tabs within the Family Information Screen will be reordered-
  - a. Family Information
  - b. Additional Information
  - c. Income Information



## Anthropometric/Bloodwork Grids

- I. Staff information for Created by/Modified by will be added on the Anthropometric, Lead and Bloodwork grids.
  - a. The User ID of the staff member logged in when the row is added or modified will be automatically added to these columns. If a record has never been modified, the modified by field will remain blank. These fields will be system generated and cannot be modified.

**Lead**

| Date of Lead Test | SIGN | Number | WIC                                 | Method      | Created By | Modified By |
|-------------------|------|--------|-------------------------------------|-------------|------------|-------------|
| 07/20/2022        | >    | 5.4    | <input type="checkbox"/>            | Venous      | SAKPALM    | SAKPALM     |
| 07/06/2022        | <    | 5.8    | <input checked="" type="checkbox"/> | Lead Care I | SAKPALM    | SAKPALM     |

**Bloodwork**

| Date of Bloodwork | Non-WIC Data             | HGB | Hct | Re-Test                  | Notes | No Blood                            | Exemption Reasons | Created By | Modified By |
|-------------------|--------------------------|-----|-----|--------------------------|-------|-------------------------------------|-------------------|------------|-------------|
| 10/19/2021        | <input type="checkbox"/> |     |     | <input type="checkbox"/> |       | <input checked="" type="checkbox"/> | Pandemic          | BRADYK2    |             |

**Height/Weight**

**Imms/Bloodwork**

English(SAE) ☒ Metric ☐

**Anthropometric Data**

| Date*      | Height         | Weight         | PG Wt Gain | Weight Gain/Loss | Cat | Dur | Pre-PG BMI | Current BMI | Created By | Modified By | Comments |
|------------|----------------|----------------|------------|------------------|-----|-----|------------|-------------|------------|-------------|----------|
| 10/19/2021 | in* 62 1/16* 3 | lbs* 135 oz* 2 | 135.12     | 0                | BE  | <6  |            |             | BRADYK2    |             |          |

## Referral Screen Updates

### I. Adjunct Eligibility

- When Medicaid or Food Stamps adjunct eligibility is reported as “Yes” on the adjunct eligibility pop-up, all members of the family will be marked as currently enrolled to the applicable referral categories on the Family Referral Grid on the Referral Screen

### II. Discussion

- Staff can check “Add Disc” for all referral categories that were discussed during the appointment without opening the referral pop-up.
- Upon saving
  - MI-WIC will automatically document the discussion on the Referral pop-up with the appropriate date and staff ID.
  - The check mark in the “Add Disc” column will disappear, and the check mark under “Disc” will appear

## Track Appointment Duration

- The end time for an appointment will be tracked when staff select “Print Selected” or “Appointment Complete without Document” buttons on the Print doc screen, or when “Done” is checked on the Onsite List (whichever comes first). If the end time has not been tracked by the end of the day, MI-WIC will end the appointment.

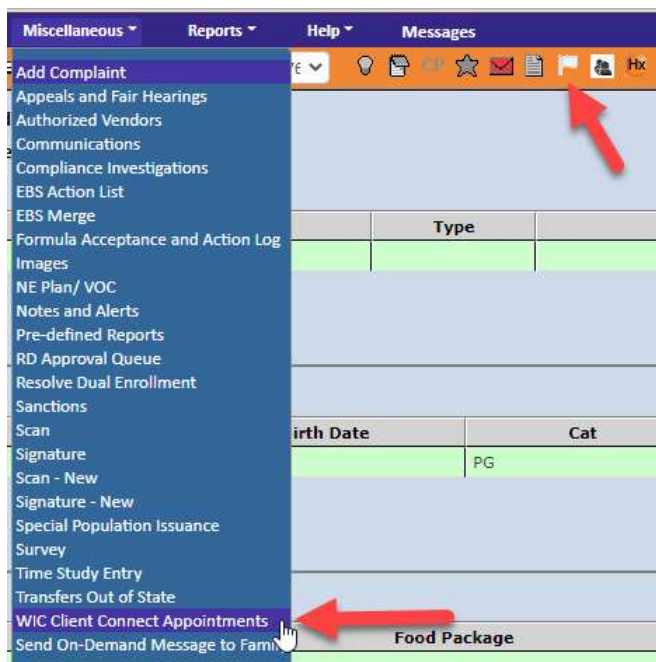
## WIC Connect Platform Enhancements

### Client Agreement

- II. Clients can now sign the client agreement via the WCC platform before their certification/recertification appointments
  - a. When an existing client is scheduled for a Certification, Recertification or Priority Certification appointment OR when a potential client has requested or scheduled a WCC appointment through the web/mobile app, they will see an alert at the top of their WCC Home Page.
  - b. By clicking on the link, clients will be given an opportunity to download and review the client agreement and provide their digital signature
- III. MI-WIC Signature Screen
  - a. If a client has signed the Client agreement, staff will receive a pop-up message on the Client Agreement/Signature screen during the appointment
    - i. "The client has signed the Client Agreement via WCC on [date of signing]. Please review the signed client agreement and confirm that the client still agrees to the terms and conditions. If the signature is more than 30 days in the past please obtain a new signature."
  - b. If dated within the last 30 days, staff simply need to verbally confirm with the client they still agree and click the "Confirm" button
  - c. If dated more than 30 days ago, staff will need to obtain a new signature
- IV. MI-WIC Cert Action Screen
  - a. The client agreement must be signed within 30 days of the certification start date.
  - b. If there is not a client agreement signed for the client within 30 days, staff will get an error message on the cert action screen
    - i. "A valid Client Agreement has not been signed in the last 30 days. Please obtain signature from Signature Screen or Scan the Client Agreement form with signature."
  - c. The client must also be in the family at the time the agreement is signed for it to be valid. Even if an agreement has been signed within 30 days, if a client has been added to the family since that time, a new agreement including that client must be signed
- V. Viewing the Signed Agreement
  - a. Staff can view the agreement from
    - i. Miscellaneous – Images
    - ii. Print Documents
  - b. Clients can view the agreement from
    - i. WCC (web or mobile) – PDF Forms

## WCC Appointment Requests

- I. When WCC appointments are not available, new applicants can submit an appointment request for staff to view in MI-WIC.
- II. These requests will show up in the WIC Client Connect Appointment pop-up, which is accessible through the Miscellaneous drop down or the Flag on the icon toolbar.
- III. If there is an outstanding appointment request, when logging in, staff will see a pop-up message alerting them to the pending request
- IV. When the request is from a new applicant, the Note column will display "New client appointment request". Staff will simply need to select the client, and click "Make Active" to be directed to the MI-WIC record that will be prepopulated based on what has been entered through WCC



## WCC – New Fields

- I. New fields have been added to WCC to allow clients to enter and update more information.
  - a. Medicaid Card ID Number
  - b. Physician Name
  - c. Physician Phone Number
  - d. Race/Ethnicity (editable only until client has been certified in MI-WIC)
  - e. Education (women categories only)
  - f. Marital Status (women categories only)
  - g. Internet Access
- II. These updates will be reflected in the MI-WIC record

## Available Trainings

### MI-WIC

- I. [MI-WIC Release 9.1 Webcast](#)

### WIC Connect

- I. [What's New with WIC Connect](#) webcast
- II. [WIC Client Connect Platform Training](#) webcast